

**DELTA COLLEGE  
BOARD OF TRUSTEES REGULAR MEETING  
Delta College Main Campus  
Tuesday, August 9, 2016  
7:00 p.m.**

- BOARD PRESENT** K. Houston-Philpot, K. Lawrence-Webster, D. Middleton, M. Morrissey, R.E. Selby, E. Wacksman
- BOARD ABSENT** R. Emrich, M. Nash, M. Rowley
- OTHERS PRESENT** V. Bledsoe, L. Brown, T. Brown, A. Buckley, J. Carroll, P. Clark, E. Crane, R. Curley, R. Curry, J. Goodnow, L. Govitz, S. Lewless, D. Lutz, J. Miller, M. Moore, M. Mosqueda, T. Nadolski, D. Peruski, G. Przygocki, L. Ramseyer, A. Rieder, K. Schuler, A. Ursuy, B. Webb
- PRESS PRESENT** A. Beckman (Delta Collegiate)
- CALL TO ORDER** R.E. Selby, called the meeting to order at 7:02 p.m. He said that this evening he would be acting Board Chair at the request of Board Chair Rowley and Vice Chair Nash who were unable to attend this evening.
- APPROVAL OF AGENDA** Board Chair Selby called for approval of the agenda. K. Lawrence-Webster made a motion to approve the agenda with support from D. Middleton.
- Motion passed unanimously.
- PUBLIC COMMENTS** Board Chair Selby called for public comments.
- Mr. Selby introduced Mr. Andre Buckley who is the candidate running for the open seat on the Delta College Board of Trustees representing Midland County.
- Mr. Buckley said that he attended Delta College 20 years ago. He said he is happy to be here and that he appreciates the support and encouragement he has received.
- TREASURER'S REPORT** D. Lutz said that the Board has received the financial statements. The statements were run at the beginning of August for the year ended June 30, 2016. These are not the final closing statements. The Finance Staff is still working on the preparations for the audit. The audit will begin in mid-September.
- At this time, it is expected that revenues for the year will exceed budget by approximately \$600,000 due, in part, to the high volume of online courses and related fees this year.
- In addition, general fund expenses are expected to be approximately \$800,000 lower than budget in the wage area due to vacancies throughout the year. At this time, fringe benefits are \$1.2 million under budget, but the College is expecting this to decline once final claim experience is known and recorded. Supply budgets are coming in \$600,000

under budget and PDA and travel at \$30,000 under budget. At this time, the College is planning a transfer of \$2.8 million to the plant fund to maintain the 10% fund balance target that has been established by the Board.

**CONSENT  
AGENDA**

K. Houston-Philpot made a motion to approve the consent agenda with support from D. Middleton. The consent agenda passed unanimously resulting in acceptance of the minutes of the:

- A. Board Dinner Meeting, June 14, 2016
- B. Board Budget Hearing, June 14, 2016
- C. Board Regular Meeting, June 14, 2016
- D. Board Special Meeting, June 20, 2016

**BOARD ACTION  
(BA5155)**

It is the recommendation of the Administration that the Board of Trustees approve the selection of National Communications Corporation of Troy, Michigan to furnish all labor and materials to complete the conference room technology upgrade project based on their bid of \$131,718.91 and approve the project budget of \$194,000 authorizing the Facilities Department and administration to award contracts to complete the project.

K. Houston-Philpot made a motion to approve the recommendation with support from D. Middleton. Motion passed unanimously.

**BOARD ACTION  
(BA5156)**

It is the recommendation of the administration that the Board of Trustees approve the shared award of the beverage contract to Coca Cola and Pepsi for 2016/17 through 2020/21, with the opportunity for two additional one-year extensions if mutually agreeable to both parties. K. Houston-Philpot made a motion to approve the recommendation with support from E. Wacksman. Motion passed unanimously.

**STUDENT  
SUCCESS**

**“Where We Live: A Mural of the Saginaw Valley”**

Andrew Rieder, Assistant Professor of Art, presented a project that he worked on with two Delta College students, Tom Osbourne, and Michele McLean. The project is a 40” tall, 4” deep, 126 ft. long mural that was painted for the Saginaw Art Museum.

A permanent installation in the museum, “Where We Live: A Mural of the Saginaw Valley,” depicts the landscape of the region as well as the arts and humanities that helped shape Saginaw.

**PRESIDENT'S  
REPORT**

**Enrollment Report**

Fall registration began April 12. As of today, 8,163 students are registered (3,112FT, 5,051PT).

The College projected 81,192 credit hours for the fall semester and are currently at 93.25% (75,710 credit hours) of projection.

Fall classes begin on August 27.

**Personnel Report**

A complete report of hires, promotions, and separations for the months of June and July can be found in Board packets this evening.

**Information Sharing**

- Dr. Wanda Zenzen, Nursing Discipline Coordinator, shared the NCLEX examination results for the PN and RN graduates for the period of January 1, through June 30, 2016. Dr. Goodnow said that she is pleased to announce the pass rate for first time takers in the ADN program was 89.23%. The national average for ADN was 80.86% and the overall pass rate was 83.60%. Additionally, for the PN program, there was a 100% pass rate for first time takers. The national average for PN was 82.62%. This is great news for our programs and for Delta College!
- On Wednesday, July 20, forty-eight (48) high school students ranging in ages from 16 to 19, visited Delta College to meet Delta staff, take a campus tour, and talk about life as a college student. The students were from the First Ward Community Center and part of the Department of Natural Resources summer program which provides youth the opportunity to gain outdoor based employment skills and access to outdoor recreation.

The day started with introductions by the coordinators of the event John Neal and Cynthia Reyes. Cynthia explained the admissions process and the importance of applying for financial aid and registering for classes on time. John informed the group of the importance of applying for college, setting goals and completing a degree. The students were broken into two groups and ushered to various events around campus.

Events included:

- Amazing Race Campus Tour
- Agriculture 101
- Skilled Trades Tour
- College Survival Session
- Lunch with Delta Employees
- Lecture Presentation from Bay City Recreation representative Jackie Culberson

Thanks to our event coordinators as well as our employees (Alison Ginter, Andrew Straub, Maggie Moffett, Matt Eyre, Monica Hernandez-Alaniz, Darrin Johnson, Iesha Swilley, Deb Sutton, Veronica Bond, Dorian Phelps, Bill Ketchum and Racheal Claiborn) and students (Briston Brown, Jessica Fehrman, and William Carter) for sharing their time and talents with our visitors.

- On Friday, August 5, Dr. Goodnow participated in a President's panel discussion at the annual Michigan Association of Continuing Education and Training (MACET) Conference in Frankenmuth. The panel was moderated by Mike Hansen, President of the Michigan Community College Association. The goal of the panel was to allow MACET members to gain a high level view and understanding of the current issues affecting Michigan community college's, specifically in regards to workforce training, continuing education and economic development.
- Dr. Goodnow encouraged the Trustees to review this month's Fantastic Faculty which has been uploaded to your BoardBook.
- Dr. Goodnow said that Fall Learning Days will begin with the President's Breakfast and State of the College Address on Tuesday, August 23. This part of Fall Learning Days will take place in the Pioneer Gymnasium. Breakfast will begin at 7:30 a.m. and the State of the College Address will follow at 9:00 a.m. New employees (hired since the last Learning Days) will be introduced as a part of this kick-off celebration.

In addition, the annual AAUP and Trustee Luncheon is on Thursday, August 25. Please let Kay know if you are planning to attend these events.

- Trustees received the final copy of the 2016-17 Strategic Plan and Budget Book.

**TRUSTEE  
COMMENTS**

K. Lawrence-Webster asked for the status of the Saginaw Center. L. Ramseyer replied that the Administration will have a report ready for the Board in the next 30 – 60 days.

D. Middleton said that the MCCA Conference included a number of great presentations and was very educational. She added that MCCA is a great resource.

She also congratulated Trustee Selby who was recognized by the MCCA for 25 years of service as a Delta College Trustee.

K. Houston-Philpot thanked Mr. Buckley for attending this evening and for making a commitment to learning more about community college those we serve.

K. Houston-Philpot said that the presentations at MCCA Summer Conference have gotten better over the years and this was the best conference that she has attended to-date. Of particular interest was the idea that our students need to become resourceful generalists.

E. Wacksman said that she also thought the MCCA Conference was wonderful. She said that she will soon be leaving the Board. Two people from Bay County are on the ballot. They are Mary Lou Benecke and Joshua McKinnon.

**CHAIR  
COMMENTS**

R. E. Selby said that he would like to echo the comments of his colleagues regarding the MCCA Conference. He said that the speakers truly understood what community colleges are about.

He encouraged Trustees to participate in the AAUP Luncheon with the Board on August 25.

R. E. Selby thanked Mr. Buckley for attending the meeting this evening.

**ADJOURNMENT**

There being no further business, Board Chair Selby adjourned the meeting at 7:58 p.m.

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Andrea Ursuy, Board Secretary